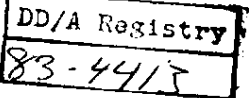


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COMPT 83-988



30 SEP 1983

MEMORANDUM FOR: Director of Personnel

FROM: Daniel A. Childs, Jr.
Comptroller

DD/A REGISTRY
FILE: 30-9

SUBJECT: FY 1984 Position Ceiling and FTE Controls

1. The initial full-time permanent position ceiling and full-time equivalent (FTE) controls, as approved by the Executive Director for FY 1984, are as follows:

	Position Ceiling	FTE Controls		Total
		FTP	T/PT	
Office of the Director and Independent Offices				
Administration Directorate				
Intelligence Directorate				
Operations Directorate				
Science and Technology Directorate				
Agency Total				

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While we do not expect that the Agency will be subject to an externally-imposed FTE ceiling for FY 1984, there is a de facto budgetary limitation on staffing and we plan to monitor FTE usage as an integral part of the budget execution review process.

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2. The above figures do not reflect final action by the Congress on the Agency's FY 1984 Program. Based on information already available, such action will likely reduce the Agency's position total by at least [redacted] positions (which will be distributed as follows: [redacted])

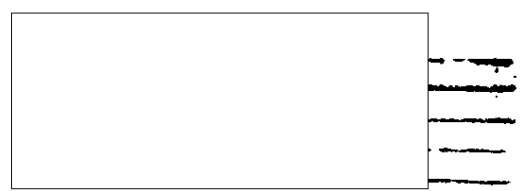
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Further, changes may be required following receipt of the CIAP allowance letter from the Office of Management and Budget (OMB). You will be advised of changes made by the Congress and/or OMB in the above figures.

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3. The FY 1984 position ceiling and FTE controls for individual components as of 1 October 1983, as reflected in the FY 1985 Budget Estimates--and as adjusted to reflect organizational realignments and minor

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changes in positions and FTE approved subsequent to preparation of the Budget Estimates--are shown in the attachments. This data should be that initially reflected in the position ceiling and FTE reporting systems. [redacted]

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4. As you are aware, the Agency encountered some difficulty during the past year with the mix between full-time permanent and temporary/part-time FTE. The FY 1984 Congressional Budget provided for an overall Agency T/PT FTE in excess of that used in 1983. However, it is clear that some adjustments in the T/PT FTE initially programmed for FY 1984 by directorate will be required to provide adequately for continuation of FY 1983 T/PT staffing in FY 1984 as well as for the planned increase in use of T/PT personnel. Accordingly, it is our intention to make such adjustments in the FTE controls as shown in Paragraph 1 above after final Congressional action in the Agency's FY 1984 budget has been completed. [redacted]

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5. The Deputy Directors and the DCI Area Administrative Officer, by copy of this memorandum, are requested to take action to bring their current staffing complements into conformity with the position controls shown above. [redacted]

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6. The average GS-grade for FY 1984, as reflected in our FY 1985 Budget Estimates, is GS-10.82. We intend to assume that this is our average grade ceiling unless advised otherwise by OMB. You should ensure that changes resulting from reclassification actions and the establishment of the new FY 1984 positions do not cause the Agency average grade to exceed GS-10.82 without prior coordination with this Office and the approval of the Director. [redacted]

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[redacted]
Daniel A. Childs, Jr.

Attachments:
As stated

cc: DDI
DDA
DDO
DDS&T
AO/DCI

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